

# PUBLIC MEETING NOTICE

Pursuant to 29 Del. Code 10004, the Board of Directors of the Delaware Manufactured Home Relocation Authority shall convene on **August 18, 2015** commencing at **2 P.M.** at 110 N. Main Street, Ground Floor, Camden, Delaware.

## Agenda for Meeting Dated August 18, 2015

- I. Call to Order – 2 P.M.
  - a) Introduction and Comments of New Chairman
- II. Minutes of Board Meeting Dated May 27, 2015 and June 17, 2015
  - A. Review, Discussion and Approval
- III. Executive Director's Report
- IV. Chair's Report
- V. Approval of Recent Financial Activity & Report March, April, May and June 2015
  - A. Approval of Other Financial Matters:
    - 1. Approval of Legal Counsel Invoice May, June and July 2015
    - 2. Approval of BDO Invoice June 2015
    - 3. Compliance Investigator Timesheet and Mileage (Joe Wininger)
- VI. Reports:
  - 1. Arbitration Matters and Status
  - 2. *Compliance Investigator's Report Joe Wininger (Layton's Riviera, San Ree TC)*
- VII. Old Business:
  - 1. Glasgow Court Update
  - 2. Lakeland MHP Update
- VIII. New Business:
  - 1. Attorney General's Opinion as requested April 2015
  - 2. Change of Land Use and Rent increases, according to the law (Ms. Boucher)
  - 3. Glasgow Court email request to pick mover at their convenience
  - 4. Review and Approval of new tenant and landlord applications Glasgow Court (Ms. Lantz)
  - 5. Review and Approval of new tenant and landlord applications Lakeland MHP (Ms. Lantz)
    - a) Investors Realty Request to purchase Testerman home
  - 6. San Ree TC
  - 7. Lighthouse Cove
  - 8. Mr. Morton Presentation for reimbursement of disposal of abandoned homes in Glasgow Court (attached Demhra documentation relating to this matter for Board decision)
  - 9. Check Disbursement Signature (Mr. Carroll)
  - 10. Engagement Letter BDO/Falcidian (Mr. Carroll)
  - 11. Engagement Letter Audit Ray Book & Associates FYE June 30, 2015 (Mr. Carroll)
- IX. Executive Session
- X. Adjournment

### NOTICE

Pursuant to 29 Del. Code Section 10004(e)(2), this Agenda may be changed to include additional items (including executive sessions) or the deletion of items (including executive sessions) which arise at the time of the Authority's meeting.